## **Residential Application Form**

For your application to be processed you must answer all questions *(including the reverse side)* 

# SOUTHPORT LIVING

A. AGENT DETAILS	OFFICE USE ONLY_ Approved Apartment
SPHERE MANAGEMENT SERVICES PTY LTD	Unit/ Building
Kingfisher Building, 154 Musgrave Ave, Southport QLD 4215 Phone: (07) 5532 3144 (overseas +61 7 5532 3144)	Rent per week \$ Lease Term:
Fax: (07) 5531 1769	E. FREE UTILITY CONNECTION SERVICE
Email: reception@spheregoldcoast.com.au	You will be contacted by one of our Sphere Connect moving specialists
Website: www.spheregoldcoast.com.au	to arrange connection of your services.
B. PROPERTY DETAILS	powered by <b>Movinghub</b>
1. What is the address of the property?	Electricity (required)
Unit/ Building:	
	Gas (required - through Origin Gas only)
Postcode	Foxtel (optional)
3. Preferred lease commencement date?	Gigafy High Speed Internet (see Sphere Reception)
Day Month Year	OFFICE USE ONLY:
5. Preferred lease term?	Electricity Meter Gas Meter
Years Months	Unit Number Building
7.Property Rental? 5. Bond?	
\$ Per Week \$	I consent to the disclosure of this page of the application form to <b>Movinghub</b> ABN 73 603 267 465 for the purpose of enabling <b>Movinghub</b> to arrange for the provision of the services. I consent
6. Full names of other occupants:	to Movinghub disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection. I acknowledge that
	neither <b>Movinghub</b> nor the Agent accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such
	delay or failure. I acknowledge that the Agent, its employees and <b>Movinghub</b> may receive a benefit in relation to the connection of a utility service.
C. PERSONAL DETAILS	
7. Please give us your details.	F. APPLICATION HISTORY
Mr Ms Miss Mrs Other	12. What is your current address?
Sumame Given name/s	
	Postcode
Date of Birth Driver's licence number	14. How long have you lived at your current address?
Driver's licence state Driver's licence expiry	Years Months
	16. Please tell us about this residential address. Name of landlord or agent
9. Please provide your contact details. Home	
phone number Mobile phone number	Landlord/agent's phone number Weekly rent paid
Work phone number	
	Reason for leaving this address
Email address	
	15. What was your previous residential address?
9. Are you a smoker?	
	Postcode
D. OTHER INFORMATION	17. How long did you live at this address?
11. Please provide details of any boats, trailers, caravans or large vehicles you intend to store at the property.	Years Months
	19. Please give us further information about this rented
	property. Name of landlord or agent
12. lease provide details of any pets. Breed/type	
	Landlord/agent's phone number Weekly rent paid

G. EMPLOYMENT HISTORY	K. IF YOU RECEIVE A CENTERLINK PAYMENT
18. Please provide your employment details.	22. If applicable, please provide your details.
What is your occupation?	Type of payment CRN
Employer's name	
	Amount Frequency
Employer's address	L. CONTACTS / REFERENCES
	23. Please provide a contact in case of emergency.
Postcode	Sumame Given name/s
Contact name Phone number	
Contact name Phone number	Relationship to you Phone number
Length of employment Net Income (PA)	Address
Years Months \$	
H. PREVIOUS EMPLOYMENT HISTORY	24. Please provide one personal referee (not related to you).
19. Please provide your previous employment details.	Sumame Given name/s
Occupation	
	Relationship to you Phone number
Employer's name	
	26. Please provide one professional referee (colleague etc.).
	Sumame Given name/s
Employer's address	
	Relationship to you Phone number
Postcode	
Contact name Phone number	
	DECLARATION
	Have you ever been evicted by any lessor or agent? Y / N
I. IF YOU ARE SELF-EMPLOYED	Have you ever been refused another property by any lessor or agent? Y / N
20. If applicable, please provide your self-employment details.	Are you in debt to another lessor or agent? Y / N
Name of business	Is there any reason known to you that would affect
	your rent payment? Y / N
Business address	Was your rental bond at your last address refunded in full? Y / N
	If NO, what deductions were made?
	Rent Arrears: \$ Repairs: \$ Cleaning: \$
Postcode	100 POINTS OF ID REQUIRED
Name of accountant Phone number	
	We require 100 points of ID. You must have:
Length of employment	1. A current Drivers Licence or other Photo ID
Vears	2. Current proof of income
Months	3. Current rent ledger (if renting)
Industry	Applications without 100 Points of ID will not be accepted.
	100 Points of ID:
ABN ACN	Driver's Licence40 pointsPassport40 points
	Birth Certificate/Extract 30 points
	Other Photo ID 30 points
J. IF YOU ARE A STUDENT	Current proof of income20 pointsPrevious Landlord Reference20 points
21. If applicable, please provide your study details.	Rent Ledger from other Agent 20 points
Place of study	Motor Vehicle Registration Certificate10 pointsBank Statement/Bank Card10 points
	Phone/Electricity/Gas Account 10 points
Course name Course end date	Pension Card 20 points
	Medicare/Healthcare Card10 pointsRates Notice (Proof of Ownership20 points



Y/N

#### ACKNOWLEDGMENT

#### PLEASE ACKNOWLEDGE THE FOLLOWING BY SELECTION EITHER YES or NO

I, the Applicant:

1. Acknowledge that my personal contents insurance Is not covered under any Lessor Insurance policies and understa that it is my responsibility to insure my own personal belongings	and Y / N
<ol> <li>Understand that you as the Agent/Lessor have collected this information for the purpose of determining whether I am suitable tenant for the property – in particular to check my identification, my ability to care for the property, my characteristic and my creditworthiness</li> </ol>	
<ul> <li>2.1 for such purposes, I authorize you to contact the person's name in this application, and to undertake such enquiri and searches (including tenancy database searches) as you consider reasonably necessary</li> <li>2.2 In doing so, I understand that the information provided by me may be disclosed to, and further information obtaine from, referees named in this application and other relevant third parties</li> </ul>	Y / N
3. Acknowledge and accept that If this application is denied, the Agent is not legally obliged to provide reasons as to why	Y/N
<ol> <li>Consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, th may be cause for the Agent/Lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople and tenancy default databases</li> </ol>	
5. Acknowledge that I have received and reviewed the General Tenancy Agreement (Form 18a), the Standard Terms any special terms before completing this application	and Y / N
<ol><li>Acknowledge that I have received or have available the Information Statement (Form 17a), body corporate by-law applicable) before completing this application</li></ol>	∕s (if Y / N
7. Acknowledge that I have signed the agency's Privacy Notice and Consent	Y / N
8. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 the Electronic Transactions (Queensland) Act 2001 (QLD) and the Electronic Transactions Act 1999 (CTH)	Y / N

9. Declare that the above information is true & correct and that I have supplied it of my own free will

### PRIVACY DISCLOSURE STATEMENT

We are an independently owned and operated business. We are bound by the National Privacy principals. We collect personal information about you on this form to assess you application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your most recent employer, your accountant is self-employed and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy including maintenance contractors, body corporates and insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our office and speaking to our Property Management Department. If you do not com plete this form or do not sign the consent below, your application for a residential tenancy will not be considered.

#### **PRIVACY CONSENT**

I, the applicant, acknowledge that I have read the Privacy Disclosure Statement of Sphere

I authorise Sphere Property to collect information about me from:

- (a) My previous letting agents and/or landlords;
- (b) My personal referees; and
- (c) My current and previous working history.

(d) Any Tenancy Default Database (including TICA) which may contain personal information about me. I also authorise Sphere Property to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including TICA or National Tenancy Database (NTD)

I authorise Sphere Property to disclose the personal information it collects about me to the owner of the property, even if the owner is a resident outside Australia and to any third parties such as valuers, contractors, sales people, insurance companies, body corporates, other agents and tenancy default databases.

I have read, understood and agree to the above disclosure.